| Domains<br>Introduction                                 | Q#   | Questions   |  |
|---|------|---|--|
| mitoduction   | Q1   | Organization/Agency Name: (select from dropdown)  |  |
|   | Q2   | How long have you been employed at this organization/agency?<br>• Less than 6 months<br>• Between 6 and 12 months<br>• Between 13 and 24 months<br>• Between 13 and 36 months<br>• More than 36 months  |  |
|   | Q3   | What is your gender?<br>Male<br>Female<br>Non-binary<br>Gender Non-Conforming<br>Transgender Male<br>Transgender Female<br>Prefer not to Answer<br>Other (specify)  |  |
|   | Q4   | What is your racial background?<br>White<br>Black or African American<br>Alaskan Native/American Indian/Native American<br>Asian<br>Native Hawaiian or Pacific Islander<br>Prefer Not to Answer<br>© Other (specify)  |  |
|   | Q5   | What is your ethnicity?<br>• Latino/Latina or Hispanic<br>Not Latino/Latina or Hispanic<br>• Prefer Not to Answer<br>• Other (specify)<br>• Other (specify)   |  |
|   | Q6   | What is your age category?           18-24           25-34           35-44           55-64           65 and over           Prefer Not to Answer   |  |
|   | Q7   | As part of the hiring process for your DSP position, were you given a Realistic Job Preview (RJP) so it was clear<br>what your job responsibilities would be?<br>Yes<br>No  |  |
|   | Q7a  | If yes, which realistic job preview method was used? (Check all that apply):<br>Structured observation or site visits<br>Meetings with current DSPs and people receiving supports<br>RJP videos (general to field or specific to agency or job)<br>Booklet or brochure<br>internships or volunteering at your agency<br>Other (specify) |  |
|   | Q8   | Were individuals receiving supports and services included as part of the hiring process when you were hired as a DSP?  Ves No   |  |
|   | Q9   | Please describe how you learned about the DSP position at your agency.<br>Open-ended paragraph box  |  |
| Domain 1 Protection from Harm:<br>(Safety and Security) | Q10  | What benefits were available to you as a DSPs in 2022?(check all that apply):<br>Paid Time Off<br>Health Insurance<br>Dental Insurance<br>Vision Coverage<br>Retirement/401K/403B<br>Employee Assistance Program (EAP)<br>Employee contributions to retirement<br>None<br>Other (specify)   |  |
|   | Q11  | What benefits did you take part of as a DSPs in 2022?(check all that apply):<br>Paid Time Off<br>Health Insurance<br>Dental Insurance<br>Vision Coverage<br>Retirement/401K/403B<br>Employee Assistance Program (EAP)<br>Employee contributions to retirement<br>Other (specify)<br>I did not participate in any of these benefits      |  |
|   | Q11a | If benefits were available to you, but you did not take part of them please indicate why.<br>Too expensive<br>I receive these benefits from a family member<br>I did not know these benefits were available to me<br>Have benefits through another employer<br>Other (specify)  |  |
|   | Q12  | Do you think you are fairly compensated for the work that you do as a DSP?<br>■ Yes<br>■ No   |  |
|   | Q13  | Do you think you have an appropriate workload as a DSP?<br>■ Yes<br>■ No  |  |
|   | Q14  | Does your agency give bonuses to DSPs?<br>■ Yes<br>■ No   |  |
|   | Q14a | If yes, have you received any of the following bonuses (select all that apply):<br>Employee referral bonus<br>Hiring bonus (sign-on bonus)<br>Performance recognition<br>Years of service<br>Other (specify)<br>Do you have any flexibility within your work schedule (a.g., can you switch chifts with a coverter, adjust your         |  |
|   | Q15  | Do you have any flexibility within your work schedule (e.g., can you switch shifts with a coworker, adjust your<br>hours due to personal needs, request a temporary shift change, etc.)? ■ Yes ■ No   |  |

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|  | Q15a | If no, would you be interested in flexible schedule opportunities at your agency?<br>Yes<br>No   |  |
|  | Q16  | Is your input and feedback requested at work?<br>■ Yes<br>■ No   |  |
|  | Q16a | If yes, how is the feedback and input collected: (select all that apply)  Survey  1.1 meetings Lunch with executive director Focus groups Suggestion box Exit interviews New hire follow-up Other (specify)  |  |
|  | Q17  | How does your agency promote diversity, equity, and inclusion in the workforce? (select all that apply) <ul> <li>DEI Committee</li> <li>Includes a diverse group of people when writing policies</li> <li>Written and Verbal Language translation of materials for anyone who needs it including DSPs</li> <li>Assisted Technology for anyone who needs it including DSPs</li> <li>DEI competency training</li> <li>Policies specifically addressing DEI</li> <li>My agency does not promote DEI</li> <li>Other (specify)</li> </ul>   |  |
|  | Q18  | Does your agency offer support/resources to address burnout and stress?<br>■ Yes<br>■ No   |  |
|  | Q18a | If yes, what supports/resources does your agency provide to address burnout and stress? (Check all that apply)<br>Actively promote mental health and wellness programs<br>Encourage DSPs to take time off to rest<br>Employee Assistance Program (EAP)<br>Empower DSPs to set boundaries and create a healthy balance between home and work<br>Encourage employees to use their vacation days<br>Create a safe space for employees to feel comfortable opening up to their manager when they're struggling with<br>their workload<br>Create open and transparent two-way communication)<br>Other: (specify)<br>None of these are offered<br>Unknown/I don't know |  |
|  | Q18b | If no, what support/resources to address burnout and stress would you be interested in? Actively promote mental health and wellness programs Encourage DSPs to take time off to rest Employee Assistance Program (EAP) Empower DSPs to set boundaries and create a healthy balance between home and work Encourage employees to use their vacation days Create a safe space for employees to feel comfortable opening up to their manager when they're struggling with their workload Create open and transparent two-way communication Other: (specify) None  |  |
|  | Q19  | Does your agency provide the necessary technology (e.g. computer, cell phone, ipad, wifi) for DSPs to do your work?  Ves   |  |
|  | Q20  | No Does your agency provide you with PPE? Yes No   |  |
| Domain 2: Connection and Community<br>(Social Support and Belonging) | Q21  | In an average week, at your agency, how many hours of supervision do you receive?  None Less than 1 hour/week  1-2 hours/week  3+ hours/week   |  |
|  | Q22  | What formats for supervision does your agency offer you?<br>Individual supervision meetings<br>Group supervision meetings<br>Staff meetings<br>Case presentations<br>Direct observations by supervisor<br>Peer supervision<br>Outside/independent supervision<br>Informal oversight<br>Other: (specify)<br>None  |  |
|  | Q23  | At your agency, do you have access to a frontline supervisor /manager if and when needed?  Ves No  |  |
|  | Q24  | At your agency, does your frontline supervisor/manager engage in clear and consistent communication with you?<br>¥ Yes<br>■ No   |  |
|  | Q25  | Does your frontline supervisor/manager work in partnership with you to solve problems and be successful in your work?<br>• Yes<br>• No   |  |
|  | Q26  | Do you have a best friend or a colleague that you consider a friend at work?<br>■ Yes<br>■ No  |  |
|  | Q27  | People from different parts of the agency share a common view/set of values.<br>■ Yes<br>■ No  |  |
|  | Q28  | The glue that holds the agency together is loyalty and mutual trust. Commitment to this agency runs high.<br>• Yes<br>• No   |  |
| Domain 3: Opportunity for Growth<br>(Learning and Accomplishment)    | Q29  | Are there opportunities for promotion/career advancement at your agency?<br>■ Yes<br>■ No  |  |

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|  | Q30  | Do you have opportunities to attend off site trainings or conferences?<br>■ Yes<br>■ No  |  |
|  | Q31  | Does your agency provide you with trainings that is relevant to your work?<br>■ Yes<br>■ No  |  |
|  | Q31a | If yes, what kind of training have you been offered: (select all that apply)<br>Trainings on best practices<br>Professional development trainings<br>Cultural competency trainings<br>Training on code of ethics<br>Training on code of ethics<br>Training on NYS OPWDD DSP Core Competencies<br>Documentation trainings<br>Training on how to use the necessary technologies<br>Trainings on self-care<br>Supervisor training<br>Trauma informed care<br>DEI Training<br>Other: (specify) |  |
|  | Q31b | F no, what kind of training would be helpful to you?   |  |
|  | Q32  | Text Box Does your agency provide financial resources to DSPs to pursue academic advancement (e.g., micro- credentialing, earning college credits, pursuing a degree or certificate from a higher education institution)?     Yes     No   |  |
|  | Q33  | Does your agency distribute an annual satisfaction survey to hear your thoughts and opinions about what is working or not within the organization?<br>• Yes<br>• No  |  |
|  | Q34  | Does your agency conduct annual Performance Evaluations?<br>• Yes<br>• No  |  |
|  | Q34a | If yes, is there an opportunity to review the evaluation together where you can discuss and provide feedback?<br>• Yes<br>• No   |  |
|  | Q34b | If no, have you ever received a Performance Evaluation at your agency?<br>• Yes<br>• No  |  |
|  | Q34c | If yes, when was your last Performance Evaluation at your agency?<br>■ Text Box  |  |
|  | Q35  | Does your frontline supervisor/manager try to align your strengths and interests with the work you do and the people you support?<br>• Yes<br>• No   |  |
|  | Q36  | Does your agency provide financial resources to DSPs to pursue academic advancement (e.g., micro-<br>credentialing, earning college credits, pursuing a degree or certificate from a higher education institution)?<br>• Yes<br>• No   |  |
|  | Q36a | If no, which academic advancements would you be interested in: (check all that apply)<br>Micro-credentialing<br>Earn college credits towards my chosen degree<br>Pursue a degree from a higher education institution<br>Pursue a degree from a higher education institution<br>Other: (specify)  |  |
| Domain 4: Mattering at Work (Dignity<br>and Meaning) | Q37  | Are you familiar with your agency's mission?<br>■ Yes<br>■ No  |  |
|  | Q38  | Is your work as a DSP connected to the mission of the agency?<br>■ Yes<br>■ No   |  |
|  | Q39  | Does your agency do any of the following to recognize your work as a DSP: (select all that apply)<br>Staff appreciation days/moments<br>Protofessional development trainings<br>Provide lunct/snacks for staff<br>Celebrate birthdays<br>Pass out rotating trophytrinket<br>Employee wall of fame<br>Recognize work anniversaries<br>Public acknowledgement/shoutouts<br>Saying thank you<br>Other: (specify)<br>None  |  |
|  | Q40  | I would recommend a friend to work at this agency.<br>■ Yes<br>■ No  |  |
|  | Q41  | I am generally satisfied with the kind of work I do.<br>■ Yes<br>■ No  |  |
|  | Q42  | The highlights of my job are: (Check all that apply)<br>The people receiving supports/services<br>My co-workers<br>My fontline support others<br>Ended to support others<br>The activities I get to be apart of<br>The organization's commitment to the employees and people receiving support/services<br>The opportunity to build on my skills<br>The work brings me a sense of purpose and meaning<br>Other (specify)   |  |

|   | Q43  | I am: (check all that apply)<br>Seriously thinking about quitting my job<br>Planning to leave my job within the next 6 months<br>In the process of interviewing for a new job<br>Definitely leaving my job and have given my notice already<br>Planning to stay at my job<br>Cother (specify)  |  |
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|   | Q43a | ff yes, why are you tinking about/planning to quit? (check all that apply)<br>Unsupportive frontline supervisor/manager<br>No opportunity for growth<br>Conflict with co-workers<br>My beliefs and values don't align with the agency's<br>The work schedule is not flexible enough<br>Can't afford to stay<br>I want to leave the field/change careers<br>I want to stay in the field, but work for a different agency<br>Other (specify) |  |
| Domain 5: Work Life Harmony<br>(Autonomy and Flexibility) | Q44  | At your agency, DSPs are not told what to do, but are given the flexibility to plan out their work day<br>■ Yes<br>■ No  |  |
|   | Q45  | Supervisors work with DSPs to prioritize work activities.<br>■ Yes<br>■ No   |  |
|   | Q46  | DSPs have some control over what their job responsibilities are.<br>■ Yes<br>■ No  |  |
|   | Q47  | Is there anything else or any recommendation that you would like to share with us about your agency as it relates to workforce recruitment and retention?<br>• Open Ended paragraph box  |  |